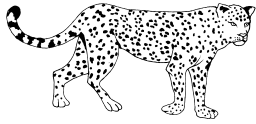


2020-2021



School Colors:
Black, Blue, & White
School Mascot:
Snow Leopard

SWENKE ELEMENTARY SCHOOL

22400 Fairfield Place Drive, Cypress, TX 77433

Phone: 281-213-1200 FAX: 281-213-1210

<http://schools.cfisd.net/swenke/index.stm>

Please keep this information page where you can access it all

School Hours:
8:00 a.m. – 3:30 p.m.

WHO CAN HELP YOU? 281-213-_____

Homeroom Teacher - First Contact
Stephanie Gable - Counselor- (K, 2, 4) (1205)
Scott Talley- Counselor- (Pre-K, 1, 3, 5) (1095)
Jennifer Richard- Diagnostician (1215)
Angie Arnett - School Librarian (1089)
Sonia Calvo - Cafeteria Manager (1088)
Shannon Jones - Nurse (1211)
Dana King - Admin Secretary (1206)
Yvette Jones - Attendance Secretary (1207)
Shelly DeLoach - School Secretary (1201)
Katie Ford - Instr. Spec Math (1213)
Lindsay McConnell - Instr. Spec R/LA (1093)
Sarah Millerhouse - Assistant Principal (LS, PPEd, Pre-K,1,3,5) (1203)
Michelle Lloyd - Assistant Principal (LS, PPEd, K, 2, 4) (1204)
Elizabeth Miller - Principal (1201)

Swenke opens our doors at 7:40 am each morning to begin greeting our students. The school day begins at 8:00 am and we highly encourage parents to make sure their child arrives with ample time to unpack and get settled. Students arriving at 8:01 are considered tardy and are required to be signed in by an adult.

If you need to pick up your child early, please send a note to your child's homeroom teacher that states pick up time and the reason. Additionally, anyone picking up a child must show their driver's license. Please remember, before you are admitted to the building you will need to complete the health screening, and you will be required to wear a mask.

CHANGE OF ADDRESS

Please keep address and phone numbers up to date in the school office at all times. You may notify us of a change in information by sending a note with your child or calling the front office. In case of emergency, it is vital that we are able to contact you. If moving, please contact Yvette Jones, registrar at 1207.

SCHOOL VISITATIONS

This year, for health concerns, appointments will be required. For the safety and security of your children, you must complete the health screening, wear a mask, and then check in at the front office. Your driver's license or ID will be scanned, and you will be given a personalized nametag for your visit which includes the area in which you are to visit.

Cafeteria Visits: This year there will be no lunch visitors allowed to allow for socially distancing in the cafeteria.

Lunch Drop-Offs: Lunch drop off will not be allowed this year in order to limit the number of visitors entering the campus and exposing our front office staff.

Classroom Visits: Appointments are required and must be set up with the assistant principal. Visits are limited to 15 minutes. Parents or legal guardians may observe. The principal must approve any other persons observing. (See District Student Handbook)

ARRIVAL AND DEPARTURES

ARRIVAL: Your student is welcome to enter school starting at 7:40. Please do not drop off your student any earlier as there is no adult supervision and parents will be called to return.

DEPARTURE: To ensure that our students get home the correct way we ask that no transportation changes be made after **2:45 p.m.**

BUS RIDERS: A student may not ride the bus other than their assigned bus except in emergency situations approved by the campus. Reasons for a bus change DO NOT INCLUDE scouts, sports activities, visiting a friend, birthday parties or anything for which it is the parent's responsibility to provide transportation. It is the practice of CFISD that no Pre-K or Kindergarten student will be dropped off at a bus stop unless a responsible caretaker is there to receive that student. When a caretaker is not available, the child will be brought back to the school and the parent will be called to pick up the child from school.

CAR RIDERS: Please refer to the car rider information handed out at the beginning of the year.

WALKERS & BIKE RIDERS: Walkers enter on the sidewalks on the south side of the building. For their safety, walkers should stay on the sidewalks until they arrive at the door and never cross through the parking lot. Students riding their bikes are asked to dismount once they are on the school sidewalks and then walk their bikes to and from the bike rack on either side of the building.

TRANSPORTATION CHANGES: If a child's end of day transportation changes, the parent/guardian must send a note with the date, necessary changes and parent/guardian signature. If a note is not received, the usual method of transportation must be followed.

For safety purposes, E-MAILED NOTES AND PHONE CALLS WILL NOT BE ACCEPTED. In the event of an emergency, please contact your child's Assistant Principal.

MOTORIZED VEHICLES: Golf carts, motorized scooters, four wheelers, etc. are **not allowed on school property**. If the ATV is properly licensed for street use, then they must follow car rider procedures.

Use of Face Masks

All Staff and students must wear face masks on buses, in hallways, and in common areas. Students will wear mask when entering and/or exiting the gym, playground, or activity space and when not actively engaged in physical activity.

Face masks will be worn in the classroom when social distancing is not feasible and/or the teacher's method of instruction warrants the use of face masks.

Face mask are defined to include non-medical grade disposable masks and cloth coverings. Face masks with exhalation valves may be worn but only in combination with a full-face shield.

WHERE TO GET INFORMATION?

Swenke's Website –
<http://schools.cfsd.net>

For up-to-date information, please read the **Swenke Paw Print** which is updated each Friday on the Swenke Newsletter page at
<http://swenke.cfsd.net/en/news/newsletters/>

Sign up for SchoolMessenger at
http://www.cfsd.net/download_file/view/5975/5462

LEAD Safely: <https://www.cfsd.net/en/lead-safely-2020-21>

BIRTHDAYS

Students will receive a special treat and their names will be shared over the announcements as well.

At this time birthday cookies will not be available to purchase for a Class.

No gifts may be delivered to students from outside school.

Marquee birthday wishes may be purchased through School Cash.

Parents may choose to acknowledge their child's birthday by joining the Swenke Birthday Book Club. Contact Mrs. Arnett, school librarian, for more information.

Party invitations may be dispersed at school if parents send enough invitations for all boys, all girls, or the entire class. Teachers will not be able to deliver invitations to students in other classes.

Elementary School ID Badges

Each student will receive two (2) photo ID badges at the beginning of the school year at no cost. The badges and the unique student number will be used to account for students utilizing transportation services, checking out library books and purchasing food items from the cafeteria. One of the badges will be attached to backpack and will be scanned each day as the student boards and exits the bus. Go to: <http://www.cfsd.net/en/parents-students/transportation/student-id-program-zonar/> to find out how to track your student on the bus. The second ID will be kept at school by your child's homeroom teacher. Students must have the ID badge in their possession each day. If a student loses the ID, a replacement must be promptly purchased from Yvette Jones. Students unable to pay immediately will have the replacement cost(s) placed on the fees and fines list for later payment.

Replacement costs are as follows:

Plastic ID \$3.00
Lanyard \$1.00
Plastic Sleeve \$1.00

	<u>Specials/Plan</u>	<u>Recess</u>	<u>Lunch</u>
2nd	8:05-9:00	11:30-12:00	1:00-1:30
1st	9:05-10:00	10:30-11:00	1:35-2:05
K	10:05-11:00	1:50-2:20	12:25-12:55
Specials	11:00-12:20	lunch/planning	
3rd	12:20-1:15	1:20-1:50	11:50-12:20
4th	1:20-2:15	12:50-1:20	11:15-11:45
5th	2:20-3:15	12:10-12:40	10:40-11:10
Pre-K		9:50 & 2:20	12:00-12:30

FORGOTTEN ITEMS

If you are dropping off important forgotten items (including school work), you will be asked to leave them in the front vestibule. Before being admitted into the school you will be asked if you completed the district health survey. Once admitted you will place the item into the appropriate grade level tote. Please make sure to label the item with child's name, grade level and teacher name.

LOST & FOUND

Please label your child's jackets, lunch kits, water bottles etc.; they will be returned if found. Otherwise, lost & found items are donated at the end of each month.

CAFETERIA

Meal Prices: Student: Breakfast \$1.00 / Lunch \$2.25

Adult: Lunch \$3.50

Cafeteria Manager - Sonia Calvo - 281-213-1088

All parents are encouraged to set up an account!

Dress Code

Students must have athletic shoes to participate in PE. Shoes with heels, wheels, or cleats are not permitted.

Students are required to wear a mask/covering.
For more information on our dress code please visit our webpage @ <http://Swenke.cfsd.net>

MEDICATION POLICY

***All medicine**, prescription and over the counter, including cough drops, must be brought to the clinic in the original container by the parent/guardian or responsible adult.

*Non-prescription medications will be given to students when necessary only upon receiving a written request with specific instructions from the parent/guardian.

*Prescription medication must be in the original container properly labeled with the child's name, name of medication and directions for time and dosage. Medication must be prescribed by a medical professional licensed to practice in the state of Texas.

*When the period for administering the medication has expired, the parent or other adult must retrieve the medication from school as **students may not transport medicine to or from school**. Medicine not picked up by noon on the last day of school will be sent to the district office to be disposed of.

PTO/VOLUNTEERS

Please join the Swenke PTO! You may volunteer in many ways to assure the success of our children.

Please go to the PTO website for additional information www.swenkepto.org.

EMERGENCY SCHOOL CLOSINGS

Listen to TV Channels 2, 11, 13, or 26
FM Radio Stations 97.9, 95.7, 100.3 93.0, 102.9,
99.1, 107.9

AM Radio Stations 101, 740, 940